



## Member Claim Submission Form

Staple itemized statement or receipt here to the back of this form

To be considered a valid claim, submit your receipt or itemized statement along with this completed claim form containing the required information. Please refer to item #6 on the back of this form for the items required for claim submission. **If sufficient documentation is not received, claim will not be processed.**

Name of Employer: \_\_\_\_\_ Plan Group Number: \_\_\_\_\_

Name of Employee: \_\_\_\_\_ Member ID: \_\_\_\_\_

Patient's Name: \_\_\_\_\_ Date of Birth: \_\_\_\_\_

Employee Phone Number and/or Email Address \_\_\_\_\_

Issue Payment to:      Member                  Provider

Provider Tax ID # \_\_\_\_\_

Provider Name: \_\_\_\_\_ **(USA only)**  
**(Required field – please contact your provider if statement is missing this info)**

Provider Address: \_\_\_\_\_

Type of Service	Check all that apply. <b>PLEASE NOTE - ALL SERVICE TYPES MAY NOT BE COVERED UNDER YOUR PLAN.</b>				
Vision	Exam	Frame	Lenses	Contacts	Other (complete below)
Medical	Office Visit		Flu Shot		Breast Pump
	Lab		Immunization		Durable medical equipment
	X-Ray		Prescription		Other (complete below)

If you checked Other, please complete the information below:

Please use this space to briefly describe services rendered
Example - UV Coating, Wellness/Gym Membership, Acupuncture, Foreign claims <small>(ALL SERVICE TYPES MAY NOT BE COVERED UNDER YOUR PLAN.)</small>

You may submit your claim to UMR by one of the following methods:

FAX: 855-405-2189

Mail:  
UMR  
PO Box 30541  
Salt Lake City, UT 84130-0541

Email a pdf of your claim and documents to:  
UMR-ClaimSubmission@UMR.COM

**See back of form for complete claim filing instructions**

